2011 Community Days
July 7, 8, and 9



2011 Cranberry Township Community Day Booth Application

4 Pages

IT WAS ESTIMATED THAT VENDORS DID OVER $1 MILLION of New Business & revenues in 2010!

Contact Person: _____
(By completing this form, I agree that I read and agree to all rules & regulations on the application)
Contact Telephone #: _____ email: _____
Organization/Business: _____
Street Address: _____
City, State, Zip _____
Description of your business and what you plan to do at the booth:_____
_____
_____
_____

NOTE: Go to *www.CTCChest.org* for booth availability. Select 3 choices in case locations are taken upon receipt of application. Booths will be assigned on a first come, first serve basis. Red colored booth pricing applies if electric is used or not used. **(Check must accompany application to reserve your space. Space will not be reserved without payment.)**

⇨ ONE DAY Booth Spaces-July 9, only (All booth numbers except the 400 series)

First choice booth #_____ Second choice booth #_____ Third choice booth #_____

Booth	W/O Electricity (BLUE COLOR)	With Electricity (RED COLOR)
Single (10' x10')	**$105**	**$125**
Double (20" x 10')	**$155**	**$175**

- Price includes two (2) tickets to the July 8, Rotary Chicken BBQ served between 11:00 AM to 6:00 PM if purchased before June 20th.

Discounts: 25% if you are a CTCC nonprofit/civic group* or a Cranberry Church: $_____
OR
10% Discount if you are a THE CHAMBER Member or other nonprofit or church: $_____

If you are not sure if you are a CTCC non-profit group please call (724) 776-4806 ext 1103. Booster clubs, schools, or any nonprofit organization not associated with Cranberry Twp Community Chest is eligible for the 10% discount. Discounts for CTCC , NONPROFITS and THE CHAMBER MEMBERSHIP WILL BE CHECKED. Remember we are a nonprofit using the revenues to help other nonprofits & our community.

Put a Coupon or ad in the CTCC Community Days Guide: $140 for a 2 inch x 3 inch space

No ads accepted after June 20th

2" x 3" space: $140_____ 4" x 3" space: $200____ 4" x 6"space: $350 _____ 6 x 6 other size: $500____ :

The 2011, 16 page, CTCC Community Day Program Guide will be sent to over 20,000 homes and handed out at the park during Community Days. This is a chance to provide an ad or coupon to enhance your customer's visit to seek you out. Ad space is very limited. Ad sizes up to 6" x 6" in size can be accepted.

⇨ **THREE DAY Booth Spaces-July 7, 8, & 9** (Booths in the 400 series only/located on lower level!)

First choice booth #_____ Second choice booth #_____ Third choice booth #_____

Booth	W/O Electricity	With Electricity
Single (10' x10')	$260	$310
Double (20'x20x)	$435	$510

Regular Price of 3 Day booth: $_____

OR

Discount: 10% for CTCC nonprofit/civic group, church or The Chamber member $_____

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⇨ **DISCOUNTED ARTS & CRAFTERS, Only-3 DAY Booth Spaces July 7, 8, & 9 (*500 series booths only*)**

Please describe, in detail, the arts or crafts that will be sold. No business or food selling is allowed for this discount:

_____

_____

_____

Rules for Arts & Crafts Booths and pricing: ***Application and check must be received by March 22, 2011 to be eligible for the booth discounts***. Pricing applies only to "homemade" arts and crafts. **No food**. If you display items, not made by the artist or crafter, you will be asked to leave without refund. You will not be accepted at future events. Please remember that CTCC Community Days is for nonprofits with 100% of event proceeds going back to the community. Please do not take advantage of these groups by violating this policy. **You must be present all 3 days** from 5 PM or earlier and until 9 PM or later on Thursday and Friday, and 2:30 to 8:30 PM on Saturday. **All booths are non-electric.** All rules and regulations on application apply to these booths. (Special pricing only applies to booths 500 series only). No CTCC or Chamber discounts.

First choice booth #_____ Second choice booth #_____ Third choice booth #_____

Go to www.CTCChest.org for current booth availabilities…. select 3 choices in case booths are taken upon receipt of application. Booths will be assigned on a first come, first serve basis. **(Check must accompany application to reserve your space. Space will not be reserved without payment.)**

Booth	Received by 5/1/11	5/2/11 and after….
Single (10' x10')	$ 50	$100
Double (20'x20')	$130	$215

Payment enclosed: $_____

Submit application & payment to:
CTCC COMMUNITY DAYS
2525 Rochester Road, Suite 600
Cranberry Twp, PA, 16066

Questions: www.CTCChest.org
Call: (724) 776-4806 ext 1129
Email: info@ctcchest.org

Please read rules and regulations for booth set up which can be found on our website at www.CTCChest.org

Rules & Regulations for Booth Set Up

- ONE DAY Booth space for CTCC Community Days is for Saturday, July 9, only. July 9th events start at 3 PM. **SET UP BEGINS AT NOON AND YOU MUST BE SET UP by 2:30 PM**. Disassembly can occur after fireworks at about 10 PM or no later than Sunday, July 10. Pricing includes the space, only. You must supply tables, tents, etc…

- THREE DAY Booth space is for July 7th & 8th from 4 PM to 10 PM, July 9th is from 3 PM to 10 PM. Pricing includes the space, only. You must supply tables, tents, etc… Disassembly can occur after fireworks at about 10 PM or no later than Sunday, July 10th.

- All booth pricing includes one parking pass. A second pass can be purchased for $20.

- Parking passes MUST be displayed to prevent your car from being towed. No parking on the roadways, near booths, etc. All vehicles must park in designated parking lots.

- NO VEHICLES WILL BE PERMITTED IN DESIGNATED LOTS WITHOUT A PARKING PASS, WE CANNOT EMPHASIZE THIS ENOUGH!!!!!! IF YOU NEED TWO CARS BUY A 2nd PASS!

- Refunds: No refunds after June 1, 2011, unless your booth is resold to another vendor. No refunds for rain or weather delays. No refunds for last minute cancellations for any reason.

- Booths are filled on a first come, first serve basis. We will not regulate the quantity and/or type of vendors that will participate. An updated list of vendors is available on our web site for your review. If booths sell out, your name will be placed on a waitlist.

- This year we are bringing in major talent for all free concerts. We feel this will draw more people to this year's event.
  Thursday July 7th: The Buffett Man: Jim Buffett tribute *(a very popular concert)*
  Friday July 8th: Corbin Haner Country Band *(This was Cranberry's largest concert ever)*
  Saturday July 9th: Johnny Angel and the Halos *(Need we say more)*

- On Thursday & Friday, churches and business partners will be offered a discounted, Ride All Day, carnival tickets for advanced sale.

- Vendor packets will be mailed prior to the event (where new rules-regulations that supersede these may appear). Your parking pass and Rotary meal tickets will be in this package.

- Your payment for a booth acknowledges that any photos or videos taken during this event can be used by CTCC & Cranberry Township for publication and promotion.

- Every attempt will be made to honor your booth space location once confirmed but CTCC reserves the right to move you to another booth location or offer you a refund. This has never happen yet….but we reserve the rights to do so.

- CTCC & Cranberry Twp assumes no liability for damage or loss of property. Exhibitor is responsible to carry insurance for their property.

- Pets are not permitted anywhere in the park or at your booth without expressed written permission from Cranberry Township on behalf of CTCC.

- No verbal agreements are accepted. Only written agreements signed by both parties will be accepted should changes be required.

- Raffles, 50/50's, handouts, or coupons can only occur within 10 feet in FRONT of your booth. Roaming the park for collections, selling, or distribution of hand out material is not permitted EXCEPT in front of your booth. Please help prevent others from doing so by reporting it to a CTCC Area Manager .